



Government of West Bengal
Directorate of Textiles
Handloom, Spinning Mills, Silk Weaving & Handloom Based Handicrafts Division
New Secretariat Buildings, 7th Floor, A-Block, 1, Kiran Sankar Roy Road, Kolkata - 700001

Notice Inviting Quotation

No.03/DoT/2021-22

Date: 09-09-2022

Sealed Quotations are hereby invited as per particulars given below and will be received at the office of the Director of Textiles, West Bengal in tender box kept at the office on the date and up to the time specified here under and will be opened by on the same day half an hour after the time of receipt of quotation in presence of such participating quotationers or their authorized agent as may be choose to attend.

A.	Name of work	Annual Maintenance Contract (AMC) for providing service support to Desk Top Computers along with accessories
B.	Name and address of the office	Directorate of Textiles, West Bengal, New Secretariat Buildings, 1, K.S Roy Road, Block-A, 7 th Floor, Kolkata-700001
C.	Eligibility of Quotationer	Bonafide and resourceful outsiders having credential in similar nature of work and must have experience of executing at least two similar nature of work within two previous and current financial year.
D.	Date & time of submitting quotation in Performa	21.09.2022 upto 2 P.M
E.	Documents to be submitted along with rate	Valid copies of ITCC & PAN Card, GSTIN, P.T., credential, Trade License etc. • Self attested Xerox copies of each to be submitted.
F.	Time of Completion of Works	1(one) year w.e.f. the date of work order

TERMS & CONDITIONS:

- 1) The quotation is non-comprehensive in nature.
- 2) The lump sum rate shall be submitted in the bid document enclosed herewith. The rates should be quoted both in words as well as in figure and will

be inclusive of all Taxes, labour, fitting, fixing at site etc. No other extra claim in any form shall be payable separately.

3) Once the quoted rate submitted that cannot be altered by any means or methods.

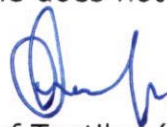
4) The execution, payment realizations, deductions refund and the like will be governed by the stipulations in the agreement.

5) The Notice Inviting quotation along with the Annexure-I and the bid document, duly signed by the quotationer will form the part of contract.

6) Enhancement of rate is not admissible during the working period and the same may be renewed for another two consecutive year in the same rate and contract if both parties agreed only after due satisfaction of their services

7) The 'Price Bid' shall contain the "Rate" duly filled in and signed. It is to be noted that the Bid shall contain price only and no conditions whatsoever. Any condition imposed in 'Price Bid' shall make the bid liable for outright rejection.

9) The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof and he does not bind himself to accept the lowest quotations.



Additional Director of Textiles (Administration)
West Bengal

Memo No. 903(3)/DOTH-99/17/2022-SEC (DOTH)-DOTH

Dated: 09-09-2022

Copy forwarded for wide publicity to:-

1. Joint Secretary to the Govt. of West Bengal, MSME&T Department.
2. The Notice Board/ Website of this Directorate.



Additional Director of Textiles (Administration)

West Bengal