

Government of West Bengal
Directorate of Textiles, Handlooms,
Spinning Mills, Silk Weaving &
Handloom Based Handicrafts Division. W.B.
Office of the Development Officer (Handloom) Katwa
Ghoshhat, Katwa, P.O. Katwa, Dist. Purba Bardhaman, PIN-713130
Email. - hdokatwa@gmail.com

NOTICE INVITING e-TENDER

e-NIT No.: DO(H)KATWA/NIT01(e)/2022-23

Dated: 23.08.2022

Constructions of Temporary Stalls (of Bamboo structure) along with all necessary works and other works and complete electric works for KATWA TANT BASTRA MELA, 2022 to be held from 08.09.2022 to 19.09.2022 at Ghoshhat, Katwa under the Programme of the O/o The Development Officer (Handloom), Katwa of Purba Bardhaman District as per Plan & Sketch, terms & conditions and directions of this office.

Work:- (A). Constructions of Temporary Stalls (of Bamboo Structure) along with all necessary works and **(B)** Complete electric works for **KATWA TANT BASTRA MELA, 2022 to be held from 08.09.2022 to 19.09.2022 at Ghoshhat, Katwa** under the Programme of the O/o The Development Officer (Handloom), Katwa of Purba Bardhaman District as per Plan & sketch, terms & conditions and directions of this office, for completion of the Jobs of Directorate of Textiles, Handloom, Spinning Mills, Silk Weaving & Handloom Based Handicrafts Division, West Bengal, Under the Department of MSME & T, Govt. of West Bengal.

Under The Development Officer (Handloom), Katwa, Ghoshhat, Katwa, P.O. Katwa, Dist. Purba Burdwan, PIN-713130.

[Email.-hdokatwa@gmail.com](mailto:hdokatwa@gmail.com)

Work Details:

Sl. No.	Name of Work	Estimated Amount (Rs. in Lakh)	Earnest Money @ 2%	Security Deposit @ 5%	Time of Completion of Work
01	(A). Construction of 30 nos. of Temporary Stalls (of Bamboo Structure) (10 ft. X 8 ft.) each, along with all necessary works & other works (B). Complete Electric works for 30 Nos. of Stalls at Ghoshhat, Katwa, as per terms conditions and schedule of requirements mentioned in Section II & III of the NIT	Rs.3.00 Lakh (Including GST and other Charges if any) Rs.1.00 Lakh (Including GST and other Charges if any)	Rs. 8,000.00	Rs. 20,000.00	7 days

2. INVITATION OF e-TENDER.

1.The Development Officer (Handloom), Katwa, Purba Bardhaman, West Bengal invites Technical and General jobs from eligible , bonafide & resourceful Contractors or Agencies or Firms of Decorators/Companies through e-Tendering for construction of the Temporary Stalls(of Bamboo Structure)along with all necessary works and other works and complete electrical works at Ghoshhat, P.O. Katwa, Dist. Purba Bardhaman for Katwa Tant Bastra Mela, 2022 to be held from 08.09.2022 to 19.09.2022, in accordance with terms &conditions and manners prescribed in this tender document and as per Plan /Sketch and estimate and directions of the O/o The Development Officer(Handloom), Katwa, Purba Bardhaman.

2. Tenderers are advised to examine this tender document carefully before submitting their tender in response to the Notice Inviting e-Tender. Submission of tender in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

3. For e- filling intending tender will have to download the tender documents, terms and conditions etc. from the Website www.wbtenders.gov.in

4. Tenderers should have Digital Signature Certificate (DSC) to participate in the tendering process, and Tenderers who have no DSC may apply for it for online e-tendering in the prescribed form for centralized e-Tendering at the Website: www.wbtenders.gov.in or may contact NIC office.

5. The Technical tender should be submitted as per the tender submission time line.

2.1. IMPORTANT DATES AND INFORMATION

Sl. No.	Particulars	Date and Time
1.	Date of uploading/Publish of N.I.T. Documents (online)	23.08.2022 at 06.45 p.m.
2.	Starting date for downloading Documents (online)	23.08.2022 at 06.45 p.m.
3.	Closing date for downloading Documents (online)	30.08.2022 at 06.45 p.m.
4.	Tender submission start date (online)	23.08.2022 at 06.45 p.m.
5.	Tender submission closing (online)	30.08.2022 at 06.45 p.m.
6.	Submission of Hard copies of all self-attested documents.	31.08.2022 within 02.00 p.m.
7.	Tender opening date for Technical tender (online)	01.09.2022 at 06.45 p.m.
8.	Date for uploading list for Technically Qualified bidder (online)	To be notified later.
9.	Date of opening of Financial bid (online)	To be notified later.
10.	Date of uploading of list of tender along with their rates through online.	To be notified later.
11.	Place of Tender opening.	Office of the Development Officer (Handloom), Katwa.

2.2. Development Officer (Handloom), Katwa reserves the right to change the above Schedule in case of any exigencies. Objection raised by any tenderer in this respect will not be entertained.

2.3. Development Officer (Handloom), Katwa reserves the right to cancel the Tender/ apart of the tender/ all tenders without assigning any reason thereof due to unavoidable circumstances and no claim in this respect will be entertained .

2.4. All communications related to this Notice Inviting e-Tender shall be addressed to:

RANAJIT MAITY

Development Officer (Handloom), Katwa

Directorate of Textiles (Handloom, Spinning, Mills, Silk Weaving & Handloom Based Handicrafts Division), Ghoshhat, P.O. Katwa, Dist. Purba Burdwan, PIN- 713130.

Email-hdokatwa@gmail.com

SECTION 1.INSTRUCTION TOTENDER

1. GENERAL

1.1. Scope of Tender:-

The Development Officer (Handloom), Katwa, Purba Bardhaman West Bengal hereinafter referred to issue these Tender Documents for the Construction there to, as **specified in section II & III Schedule of Requirement along with technical specifications.**

2. CONTENTS OF DOCUMENTS

2.1. Contents of Documents:-

Documents consists of the Sections indicated Below:

- Section I Instructions to Tender (ITB)
- Section II schedule of Requirements (Pandel and Stall).
- Section III schedule of Requirements (Electric Work).
- Section IV Tender Submission Forms.

3.PREPARATION ON TENDER.

3.1 Credential and pre-qualifications of the Tender

- Construction agency should be registered under relevant status of India.
- Construction agency in case of any partnership firm, any one of the partners should not be insolvent bankrupt or being wound up their affairs are not being administered by the court of a Judicial officer their business activities have not been suspended and should not be the subject of legal proceeding.
- The contractors should have an annual turnover of at least 50% of the total estimated amount in the last three consecutive financial years.
- Intending tenderers / bidders should produce credentials of a similar nature of works of the minimum value of 50% of the estimated amount put to tender from any Central or State Govt. PSU. in India/Statutory body/Autonomous body. During last 5(Five) years prior to the date of issue of this tender.
- The contractors should have in its name PAN (Permanent Account Number) with his/her AADHAR card adjusted with Income Tax authority in India.
- Contractors should have in its name VAT /GST. Registration in India.
- The bidder should have in its name valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017.
- The Bidder should have experience of supplies of the tendered item in any Central / State Government/ PSU Organization in India. Document in support of such experience during last five financial years to Central / State Government/ PSU Organization should be submitted.
- The Contractors should have not been blacklisted by any Central or State Government or any Public Sector Undertaking. An under taking in this regard should be submitted by the contractor. Otherwise the contact shall be summarily rejected.
- The Contractors should be recognized and having technical competence, financial resources, equipment and others physical facilities, managerial capacity, reliability, Experience, reputation and the personnel to perform the works contact.
- All the uploaded papers should be duly signed by the bidder.
- Bidders should submit the hard copies of the uploaded documents in advance to the office of the undersigned in due date & time
- IT Return last 3 years..

4. TENDER PRE-REQUISITES :

Payment procedure of EMD:

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

The intending bidder shall deposit 2% of the Tender Value as an Earnest Money Deposit (on-line). This clause is applicable for all categories of applicants except those who are exempted as per prevailing government order.

(Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal.)

The following procedure to be adopted for deposit of EMD/ Bid Security/ Tender Fees related to E-Procurement of the State Government departments. This clause is also applicable for all categories of applicants.

b) Payment through RTGS/NEFT:

(i) On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/ NEFT transaction.

(ii) The bidder will print the challan and use the pre-filled information to make RTGS/ NEFT payment using his Bank account.

(iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/ RTGS process to complete, in order to verify the payment made and continue the bidding process.

(iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government/ PSU/ Autonomous Body/ Local Body/PRIs, etc maintained with the local Point branch of ICICI Bank for collection of EMD/Tender Fees.

(v) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

(vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

Scanned original Trade License, PAN Card ,VAT /GST/ Sales Tax Registration Certificate, Professional Tax paid Challan / Clearance certificate ,EMD Exemption Certificate and of quoted items are required to be furnished along with the tender(on line) .

In no case, Affidavit of any statutory /non- statutory documents will be accepted.

Attested copy of latest license for Trade license and component parts to quoted items, if any.

In case the contractor is exempted from VAT /GST/Sales Tax or if he enjoys the benefit of deferment, he must upload documentary evidence to that effect in non-statutory cover in place of VAT /GST/Sales Tax registration certificate.

All technical forms duly filled in and signed and affixed with the sealed of the agency are to be documents online.

The notice inviting Tender along with the addendum and corrigendum shall form part and parcel of the tender documents.

The purchaser may verify the credential and other documents of the lowest contractor with the purchaser, if found necessary at any time. After verification, if it is found that such documents submitted by the contractor are not genuine, then his application will be rejected on technical ground, and he will not be allowed to participate in any Tenders in future.

4.1 SUBMISSION OF TENDER:

GENERAL PROCESS OF SUBMISSION

For e-filling intending tender may download the tender document from the Website: www.wbtenders.gov.in directly by the help of Digital Signature Certificate.

Technical and financial both shall be submitted concurrently duly digitally signed in the Website: www.wbtenders.gov.in as per time schedule,

The documents submitted by the contractors should be properly indexed self attested with seal.

Contractors should submit through online in two folders –one in technical and the others is financial before prescribed date and time using the Digital Signature Certificate(DSC). The documents are to be uploaded virus scanned copy duly Digital Signed. The documents will get encrypted (transformed into non readable formats) no hard copy will be accepted.

4.2 Technical Terms:-

The technical should contain signed and scanned copies of the following converts folders:-

A. Statutory Cover containing the following documents.

1. Notice Inviting Tender (NIT)
2. Demand Draft towards (EMD) as prescribed in the NIT.
3. Undertaking for not Barred / Delisted / Black listed.
4. Form TECH-1: Technical Tender Submission Form.
5. Form TECH-2: Information of Bidder.
6. Form TECH-3: Performance Statements (for a period of last five years)
7. Form TECH-4: Construction Capacity.

B. Cover containing others important documents (non statutory cover)

1. Documents regarding claim of exemption from depositing Earnest Money, if applicable.
2. Documents regarding claim of availing price preference, if applicable.
3. Self-attested copy of Trade License certificate.
4. Authenticated copy of Partnership deed in case of Partnership Firm and Memorandum of Association & Articles of Association in case of Company.
5. Self-attested copy of valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017 related to sales.
6. Self-attested copy of PAN Card of the Organisation and / or Chief Executive Officer / Principal Officer of the Tenderer.
7. Self-attested copy of documents regarding payment of Goods and Services Tax under GST Act 2017, Income Tax, Professional Tax, and Excise Duty (if applicable) of latest financial year.
8. Copy of Audited Balance Sheet for last 3 years, Copy of Bankers certificate and Annual Turnover for last 3 years.
9. Power of Attorney (For Partnership Firm/ Private Limited Company)
10. Registration Certificate under Company Act (if applicable)
11. SSI registration certificate/ Udyog Aadhaar Memorandum(if applicable)
12. Documents regarding Central Excise Duty (if applicable)
13. IT Return last 3 years.

Note: Failure to submit any of the above mentioned documents (whichever is applicable) as stated in A. and B. above will render the bid liable to be summarily rejected for both statutory and non-statutory cover. Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl No.	Category Name	Sub Category Description	Details
1	Certificates	Certificates	1. Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017. 2. PAN, IT return of latest financial year 3. P. TAX (Challan) 4. BIS License of manufacturer (if applicable)
2	Company Details	Company Details-I	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. Society Registration Copy 4. Power of attorney etc. 5. Registration Certificate under Company Act 6. SSI registration(if applicable)
3	Financial		1. Audited Balance Sheet for last 3 years 2. Annual Turnover for last 3 years and Bankers certificate 3. Document regarding claim of exemption from earnest money, if any 4. Documents regarding claim of availing price preference, if any
4	Additional Information		1. Documents regarding Central Excise Duty(if applicable) 2. Letter of Authority from the manufacturer if the Bidder is authorized dealer / distributor (if applicable) 3. Copy of latest license for manufacturing ISI marked finished product, Raw / Basic Material and Component Parts to Manufacture/ Fabricate quoted items (if applicable). 4. Copy of technical catalogue / brochures of the product illustrating the make, model & detail specification in support of the technical specification provided

4.3 Financial Proposal:-

- a. The financial proposal should contain the following documents in one folder.
The Bill of Quantities (BOQ). The terms is to quote the rate (financial destination basis inclusive of all demands) on line in the space marked for quoting rate in the (BOQ).
- b. Only downloaded copies of the above documents are to be uploaded virus scanned and digitally signed by the contractor.
- c. The contractor shall quote only in Indian Rupee.
- d. Only one rate should be quoted for only specification to be included. Rate should be quoted inclusive of all Taxes and incidental charges including delivery of the materials from different places as mentioned in NIT materials unloading, commissioning, attachments and all accessories, insurance etc. if any.
- e. Rate quoted which are not as per specification mentioned in the Tender will not be accepted.
- f. Abnormally low rate will not be accepted, if detected.
- g. Rate analysis should be submitted by the Agency, if the quoted rate is more than 10% or less than the estimated value.
- h. Under no circumstances enhancement of rate whatsoever will be accepted after closing of online Papers submissions, whatever are the reasons given thereafter.
- i. Hypothetical and conditional rate will not be entertained.

4.5. Deadline for Submission of the Tender

- A. Tender must be submitted by the contractor not later than the date and time as specified set out in 'Invitation of Tender'.
- B. In the event of delay in getting access to the Website for downloading Tender documents. The contractor will not be held responsible.

4.6. Tender Validity

- A. Tender shall remain valid for a period not less than 365 days from the last date of submission of financial Tender. If the contractor withdraws the tender during the validity period of tender, the earnest money as deposited will be forfeited forthwith without assigning any person thereof.
- B. No escalation and/or price adjustment will be allowed under any circumstances. The agreement signed with the successfully contractor/ Extension of validity period will be notified at www.webtenders.gov.in

5. OPENING AND EVALUATION OF TENDER

5.1. Opening and evaluation of Technical Tender

- A. Technical bids will be opened by the Tender Committee on the scheduled date and time as mentioned in this notice. Intending bidders may remain present, if they so desire.
- B. Cover (folder) statutory documents would be opened first and if found in order and correct, cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the statutory and / or Non-statutory documents the bid will summarily be rejected.
- C. The decision of the Tender Committee constituted for this purpose will be final and binding on all concerned and no challenge against such decision will be entertained.
- D. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded and handed over to the Tender Committee.
- E. Uploading of summary list of technically qualified bidders.

5.2. Opening and evaluation of Financial Contractor

NB: During evaluation, Development Officer (Handloom), Katwa on behalf of the Tender Committee may summon the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their bids will be liable for rejection.

5.2. Opening and evaluation of Financial Bid

- i. Financial proposals of bidders declared technically eligible by the Tender Committee will be opened electronically from the web portal on the prescribed date and time.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. The Bidder, who's Bid has been accepted, will be notified by the Purchaser through acceptance letter / Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Agreement.
- iv. The Agreement will incorporate all necessary documents e.g. NIT, all corrigendum, special terms and conditions, specification of works, different filled up forms, BOQ. and the same will be constituted between the Purchaser and the successful Bidder.

6. AWARD OF CONTRACTOR

6.1. Execution of Agreement

A. Successful contractor shall have to execute an agreement within 3(three) days from the date of communication with issue of contract award after depositing an amount equivalent to 5% value of the order as performance security in the shape of Demand Draft only on State Bank Of India in favour of the Development Officer (Handloom), Katwa, payable at the Katwa and Development Officer (Handloom), Katwa, payable at Katwa or by performance bank guarantee and 8% will be deducted from the progressive bills, so as to retain 10% of the ordered value as security for performance.

B. The offices of the district Purba Bardhaman viz. a) Development Officer (Handloom), Katwa.

C. The contractor will enter into agreement with the supplier prior to expiration of the tender validity period whose rate has been determined to be substantially responsive and who has offered the lowest price. The quantity may considerably vary based on actual requirement.

D. In case the amount responsive contractor offering same rate for the item(s) the purchaser Reserves The right to distribute the related item(s) among those contractor base on their performance and capacity.

E. Failure to execute the agreement within the stipulated timeframe may lead to forfeiture of the earnest and annulment of tender.

6.2. Complete and Hand over

- i) The work to be completed strictly as per given schedule of the required. The schedule may be revised (increased/decreased/temporarily postponed) by the contractor, depending upon requirement.
- ii) It is obligatory for the contractor to note that failure to maintain delivery schedule for complete of order item will lead to severe dislocation in carrying out public service for which successful contractor will be held responsible and action will be taken strictly as per tender rules laid down herein without any prejudice.
- iii) After completion of work it will be handed over to Secretary of the Mela Committee within stipulated time maintained above.

6.3. Inspection the Quality Checking:

- a) This office or his Authorized representative shall have the right to visit the work site at any time and any stage of the construction of the quoted items or materials checking.
- b) The construction inspection may be conducted by the contractor by the Mela Committee time to time.

TERMS OF PAYMENT:-

1. Any request for advanced payment will not be entertained.
2. Tax invoice against all supplies is/are to be sent in TRIPLICATE and should have in variably been submitted along with receipted challan duly signed with office Seal.
Payment shall be made after completion of work in satisfactory respect, however, no interest shall be paid to the Firm. If the payment delayed due to whatsoever reasons. In no circumstances for construction or tender schedule should be effected and /or linked with the payment of understanding Bills. The Payment of Bills shall be withheld, in case of violation of any tender terms and conditions.
3. Considering the value of Bills, payment may be released in installment, Income Tax, Sales Tax, and others Taxes as applicable will be deducted from all Bills of the Contractor in accordance with the relevant Section of the prevailing rules.

SECURITY MONEY DEPOSITE

1. The successful Contractor will have to deposit security money @ 5% ad-volerem shall be returned after expire of finishing period from the date of submission the completion certificate.
2. The security money may carry interest. This office is not liable for deposition of security money.
3. Security money will be refunded after satisfactory completion of the work. No proportionate refund of security money will be allowed if the construction qualities bellow the ordered quality.

FINAL MEASURMENT

1. Final measurement should be completed after submitted the completion of work certificate and it should be as per Sketch and area schedule. Any increasing or decreasing area should not be allowed.
2. The earnest money deposit furnished by a contractor will be liable to be forfeited, if the contractor withdraws Tender at any stage during the tenure of Tender or false/ refuse to enter into written agreement once the rate for any/all Jobs is /are accepted within the time specified when requested to do so by the contractor and/ or refuses to deposit security money. Such contractor will also be liable to be black listed for 3 (three) years.

8: PENAL MEASURE

- a. The earnest money deposit furnished by a bidder will be liable to be forfeited, if the bidder withdraws tender at any stage during the tenure of tender or fails / refuses to enter into written agreement once the rate for any / all items(s) is / are accepted within the time specified when requested to do so by the Purchaser and / or refuses to deposit security money. Such bidders will also be liable to be blacklisted for 3 (three) years.
- b. The security money deposit furnished by a bidder is liable to be forfeited along with cancellation of supply order / agreement without prejudice in the event of failure / refusal to maintain the delivery schedule and/or non-observance of terms and conditions of tender and / or contracted specification and / or quality / quantity.
- c. The price, at which the bidder sells the products of identical description to any other Government Directorate, Organization etc. shall not exceed the quoted rate. If such incident of quoting higher rate comes to the notice, the authority reserves the right to initiate legal/penal action against such bidders.
- d. If Supplier fails to supply the required goods or delivery schedule for the supply of the goods is not followed and the Purchaser is compelled to procure the ordered articles from the open market at a higher rate than the accepted price, the difference in the rates accrued shall be deducted from the bill(s) of the firm besides forfeiting the security deposit of the firm, imposing penalty and taking such other action as may be deemed fit by the Purchaser.
- e. Submission of false or fabricated documents by any bidder for participating in the tender, if proved later on, shall liable the bidder to be blacklisted for 3 (three) years.

9: RIGHTS OF PURCHASER

Development officer (Handloom), Katwa, Purba Bardhaman, **Govt. of West Bengal** reserves the following rights:

- a). to accept / reject the offers received and / or to call for any additional information / clarification, or modify / cancel the bidding process, if so required, without assigning any reasons whatsoever.
- b). not to place any orders even after selection and is not liable to pay any cost that might have incurred by nay bidder at the stage of bidding and also reserves the right to divide the contract amongst any number of bidders", if required so and to place order for more or less than the quantity mentioned in the forecast requirement.
- c). to cancel / terminate the agreement any time without assigning any reason or failing to supply of goods within stipulated time or non-compliance of quality by the supplier or any reason as deemed fit.
- d). not to bind himself to accept the lowest rate.
- e). to reject any or all or part of tender without assigning any reason thereof and it will not under any obligations / circumstances, give any clarification to the agencies whose bids are rejected / not selected.

OTHER TERMS AND CONDITIONS

1. Conditional Tenders and Tenders not accompanied with the documents as mentioned above shall be summarily rejected without any reference made to the contractor and no correspondences will be entertained.
2. No negotiation / enquiry / subsequent representation regarding rate / quantity / quality or otherwise will be entertained after closing of online submission of Tender.
3. When a contractor submit their Tender in response to this notification, they will be deemed to have understood fully the contents, the requirement, terms and conditions of this tender. No extra payment will be made on the pretext that the contractor did not have a clear idea of any particular point. Any offer made in response to this Tender when accepted by the contractor will constitute a contract.
4. All notice intended to be served on the contractor will be deemed to have been duly served. If send tender certificate of posting or Speed post or e-mail to the address mentioned in the Tender or by any other process permissible under civil law.
5. All instructions given either in the Tender notice, tender and /order from are binding on the contractor and are part of items and conditions.
6. It will be the contractor's responsibility to hand over the vacant unoccupied position of the completed works to the Development Officer(Handloom), Katwa, or authorized representative.
7. The Department shall not supply any equipment, stools and plants.
8. The Works should be completed within 7 days.
9. And no advanced or part payment through the department before the completion of the work.
10. Decision of Tender/Executive Committee about the tender will be accepted as final.
11. The recent norms, imposed by the West Bengal FIRE DIRECTORATE will be strictly followed and clearance from Fire Brigade Authority should be obtained by the Decorator.
12. The increase and/or decrease in work will be calculated proportionately.
13. Rates should be quoted including all sorts of Taxes.
14. Insurance coverage of decorating/ electrical materials will be done by the Decorator / Electrical Contractor.
15. No transportation cost will be entertained.
16. In case rainwater falls inside the stall a deduction of Rs.2000/- per day per stall will be made against Decorator.
17. At least one representative from Decoration and one representative from Electrical contractor should remain present in the Mela Ground during the exhibition period, with their own cost.
18. Working light will be provided only w.e.f. 07/09/2022 and prior to that working light, if necessary the Decorator should arrange themselves.
- 19 .Any loss will be borne by the contractor.

SECTION II: SCHEDULE OF REQUIREMENTS (Pandel and Stall)

SI NO.	Item	Description/ Specification	Required Quantity
1.	Temporary Stalls (of Strong Bamboo structure)	i) Size of each Stall 10 ft.(depth) x 8ft. roof covered with tarpolin (water proof) sheet strong bamboo structure. ii) Back side covered with G.C.I.sheet vertical type walling on sal post at 10 ft. apart having bamboo runners 3 rows. iii) Each stall will be constructed on 6 inch high wooden platform and there will be 8 ft width common passage made of wood platform in front of covered by roof with tarpaulin .Inside the stall and passage booth will be covered by coir mattress.	30 stalls For each stall For each stall
2.	Inside Stall	<u>Inside Stall</u> 1) Construction of stall with good quality white cloth for covering of ceiling 9ft.x8ft.and 9ft.x8ft.side wall covering 2ft. front upper portion covering. 2)Construction of counter 6ft x2ft.x3ft with white covering (front side & top) 3) Wooden Rack 8ft. x 2ft.x 8ft. with 3 selves. 4) Fibre chair 2 for each stall	For each stall For each stall For each stall
3.	Office Room	<u>Office Room</u> Construction of office room with ply Board 15ftx12ft. a) Table b) Fiber Chair c) Coir Mat to cover the platform of the office room d) Sofa set e) Almirah	1 Room 03 pcs 10 pcs 03Nos 01 Nos
4.	Inauguration Stage	<u>Inauguration Stage</u> a) 25 ft x20ft roof covered with tarpolin, with good quality cloth, Coir Mat to cover the platform of the stage. b). Good quality Steel Chair & Table. c). Podium d). Pradeep Dani	01 No Chair 30 pcs, Table 05 pcs. 1 pc 1pc
5.	Switch Room cum Generator Room	<u>Switch Room cum Generator Room</u> Construction of room 10ft x 10ft.walls covered with Sheet & top with tarpaulin with 3 full size corrugated sheet.	1 No
6.	Gate made of thick cloth duly painted on wooden frame as per design on mela authority	i)Artistic Gate at Main Entrance of Mela Ground ii) Road Cover Gate (12ft x 03ft x15ft), period from 03/09/22 to 19/09/22 4no. Collapsible Gates (front and back side of Mela Compound) i) Fibre chair ii) Dustbin	1 No 03 Nos 4Nos . 30 pcs 05 pcs

SECTION III: SCHEDULE OF REQUIREMENTS (Electric Works)

SL.NO	Item	Description/Specifications	Quantity
1.	Electrification set of each stall	1) LED Tube light set fittings with Generator for load shedding 3 nos for each stall. ii) Ceiling Fan 48” sweep with individual switch(Generator for loadshedding)	90 Nos 30 Nos
2.	Office Room	i) LEDTube light fitting with Generator ii)Ceiling Fan48” sweep with Generator	04 Sets 02 Nos
3.	Round Light	i)Metal Lamp 500 Watt ii)Sodium Vapour Lamp 400 Watt	08 Nos 04 Nos
4.	Public Address inside Mela ground		01 Set with 04 Boxes
5.	Publicity	Sound System & Microphone with small boxes (from 03.09.22 to 19.09.22) i)Mike ii)Battery Set iii) Chip player Machine	02 Nos 01 No 01 No
6.	Charging Point	Charging Point	12 Nos.
7.	Decoration	Decoration of tree in the mela ground with Colour Lamp/Tuni	LED Tuni 4000
8.	Inauguration programme	i) Sound system Machine with Box ii) Cod less mouth speaker with stand	02 Nos Box 02 pcs

N.B-Generator including Fuel charges

UNDERTAKING

FOR NOT BARRED/DELISTED/BLACK LISTED

Tender Reference No.- **DO(H)KATWA/NIT01(e)/2022-23**

Dated: 23.08.2022

To,
Development Officer (Handloom) Katwa,
Directorate of Textiles,
(Handloom Spinning Mills, Silk Weaving
& Handloom Based Handicraft Division)
Ghoshshat, P.O. Katwa, Dist. Purba Burdwan,
PIN- 713130.

1. We M/S(Name).....(Address)

Do here by submit undertakings:

2. That we have not been Barred /Delisted/Black listed by Union of State Governments/ Any Government Undertakings of this Country during last five years for constructed of any corporate or non corporate organized or any material defaults in tender as referred above.
3. That we shall be responsible if any falsification is found in this statement during course of the constructed by us, related to this tender and the contractor any construction materials, we have the right to withdraw the construction order and or cancel the agreement of the site construction materials.
4. That we shall intimate immediately if we are Barred /Delisted/Black listed within the period of supply of the said materials and the contractor we have the right to withdraw the construction order and cancel the agreement.

Authorized signatory.

Section IV, Tender submission Forms

Form TECH.-1: Technical Tender submission Forms

(To be furnished in the Company's **Official Letter Head Pad** with full address with Contactno. ,telephone no., e mail address, Web site etc).

[Location Date:-.....]

To
The Development Officer(Handloom), Katwa,
Ghoshhat, P.O. Katwa,Dist. Purba Bardwan,
PIN- 713130.

Sub:-Constructions of Temporary Stalls(of Bamboo structure) along with all necessary works and complete electric works for KATWA TANT BASTRA MELA,2022 to be held from 08.09.2022 to 19.09.2022 at Ghoshhat, P.O. Katwa, Dist. Purba Bardhaman under the Programme of the O/o The Development Officer(Handloom), Katwa of Purba Bardhaman District as per Plan & Sketch , terms & conditions and directions of this office.

Dear Sir,

1. With reference to your NIT under reference, I am/ we are submitting our proposal, which includes this technical Tender for the above jobs, for as per your specification terms and conditions.

2. Should this Tender be accepted, I/We hereby agreed to abide by and fulfill all the terms and conditions laid down in the NIT and the particulars available in the NIT and the details given in the specification/descriptions or in default thereof to forfeit and pay the Development Officer(Handloom), Katwa, or his successor in office the penalties/ sums/or of money that may be imposed, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will payable to me / us for the construction to be made.

3. I/We also agree that the decision of the Development Officer (Handloom), Katwa, in all matters in respect of this Tender will be final and binding on me / us subject to the modifications resulting from contract negotiation.

4. I/We also agree to execute on being called upon to enter into a formal agreement embody the terms and conditions content here in and /or on usual terms and conditions and on default on my /our doing so, the earnest money deposited by me/us will liable to be forfeited .

5. I/We here be declare that all the information and statements made in this bid are true and that any Misinterpretation contained in it may lead to our disqualification.

6. We understand you are not bound to except any bid you receive.

Yours sincerely,

Authorized signature[in full and initial]-----

Name and Title of signatory:-----

Name of Firm:-----

Address:- -----

Section IV, Tender submission Forms

Form TECH.-2: Information of Bidder

Sl No.	Item	Description
1.	Name of the Contractor	Attached Scanned copy of relevant certificate of incorporation / registration in Non-Statutory Cover.
2.	Address of the Contractor i) Head office ii) Branch office, if any	
3.	E-mail address	
4.	Telephone Numbers	
5.	Fax No.	
6.	Trade License	Attached Scanned copy of Valid Trade License in Non- Statutory Cover.
7.	P. Tax Registration	Attached Scanned copy of P. Tax Registration and deposit receipt challan for the year 2022-23 in Non- Statutory Cover.
8.	Permanent Account No.	Attached Scanned copy of PAN in Non-Statutory Cover.
9.	Income Tax	Attached Scanned copy of Income Tax return for last 3 financial year(till 2022-23) in Non-Statutory Cover.
10.	GST Registration Number	Attached Scanned copy of 15 digits GSTIN No.in Non- Statutory Cover.
11.	Financial Strength	Attached Scanned copy of Audit report from CA for last 3 financial year (till 2022-23) in Non- Statutory Cover.

Signature and seal of the Contractor

Section IV, Tender submission Forms

**Form TECH.-3: PERFORMANCE STATEMENT
(FOR A PERIOD OF LAST FIVE YEARS)**

.....

NIT No.

Date of opening:

Name of the Contractor:

Order placed by full address of contractor	Order No. and Date	Description	Value of order	Date of completion of delivery		Remarks, if any
				As per contract	Actual	

The Contractor may be required to produce copy of purchase order and/ or Payment Certificate ,it required afterwards.

Signature and seal of the Contractor

Form TECH.-4 : CONSTRUCTION CAPACITY

.....

Name of the Contractor:

1. Construction Capacity :

Sl. No.	Complete Address of the Constructed Work	Duration period of the Job	Order on hand over than this tender.	Separable capacity for this tender

Signature and seal of the Contractor

END